


St Margaret's Hope Pier Trustees PMSC – Safety Management System		
Document Title	Hazardous Substances Policy	

Document Details


Document Reference	SF 1.4.0.3
Version	1.1.0.1
Date of Issue	November 2021
Document Author	David Thomson
Document Approval	Stan Groundwater

Document Control

Document Version	Date	Comments	Complete by
1.0.0.0	April 2015	SMS review	Brian Pottinger
1.0.0.1	January 2019	Reviewed and updated	David Thomson
1.0.0.2	November 2020	Reviewed	David Thomson
1.1.0.0	November 2021	Legislative Citation updated	Jonathan Poynter
1.1.0.1	December 2025	Reviewed and Updated	Alexandra Thomson

Document Change Approval

Position	Name	Date of approval
Chairman SMHPT	Fred Brown	April 2015
Chairman SMHPT	Stan Groundwater	January 2019
Chairman SMHPT	Stan Groundwater	November 2020
Chairman SMHPT	Stan Groundwater	November 2021
Chairman SMHPT	Stan Groundwater	December 2025

St Margaret's Hope Pier Trustees PMSC – Safety Management System		
Document Title	Hazardous Substances Policy	

The Trustees recognize their responsibility to provide arrangements for ensuring, so far as is reasonably practical, safety and absence of risk to health in connection with use, handling, storage and transport of articles and substances. Legislation in this context includes, but is not necessarily limited to:

- a) Health and Safety at Work Act 1974
- b) Dangerous Goods in Harbour Areas Regulations 2016
- c) Workplace (Health, Safety and Welfare) Regulations 1992
- d) The Provision and Use of Work Equipment Regulations 1998
- e) Control of Substances Hazardous to Health Regulations 2002 (as amended in 2004)

The St Margaret's Hope Pier Trustees maintain a list of chemicals and hazardous substances approved for use on or near the pier. A Product Safety Data Manual is available in a separate section in this manual. Risk Assessments have been carried out and are recorded in the Trustees' Risk Assessment section. The Trustees provide protective clothing.

Appropriate training in the use of hazardous materials is given. All training is recorded in the training SMS Training Matrix.

It is Trustee policy to inform all pier users who use or transport dangerous substances, that the Harbour Master must be made aware of the use or transport of such substances. Those involved in the transport of dangerous goods must inform the Harbour Master, in advance, of hazardous cargo entering pier premises and provide appropriate transport documentation, e.g., a Dangerous Goods Ship's Manifest and/or a Multi-Modal Dangerous Goods Road Transport Form. The Harbour Master has authority to refuse access of hazardous materials to the pier if necessary.

It is also Trustee policy to review the use of hazardous materials on or around the pier periodically.

Chairman of the Board of Trustees

Dated: 08/12/25

