

**St Margaret's Hope Pier Trustees****PMSC – Safety Management System**

Document Title    Hazardous Substances Policy

**Document Details**

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Document Author	David Thomson
Document Approval	Stan Groundwater

**Document Control**

Document Version	Date	Comments	Complete by
1.0.0.0	April 2015	SMS review	Brian Pottinger
1.0.0.1	January 2019	Reviewed and updated	David Thomson
1.0.0.2	November 2020	Reviewed	David Thomson

**Document Change Approval**

Position	Name	Date of approval
Chairman SMHPT	Fred Brown	April 2015
Chairman SMHPT	Stan Groundwater	January 2019
Chairman SMHPT	Stan Groundwater	November 2020

## St Margaret's Hope Pier Trustees

### PMSC – Safety Management System



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The Trustees recognize their responsibility to provide arrangements for ensuring, so far as is reasonably practical, safety and absence of risk to health in connection with use, handling, storage and transport of articles and substances. Legislation in this context includes, but is not necessarily limited to:

- a) Health and Safety at Work Act 1974
- b) Dangerous Substances in Harbour Areas Regulations 1987
- c) Workplace (Health, Safety and Welfare) Regulations 1992
- d) The Provision and Use of Work Equipment Regulations 1998
- e) Control of Substances Hazardous to Health Regulations 2002 (as amended in 2004)

The St Margaret's Hope Pier Trustees maintain a list of chemicals and hazardous substances approved for use on or near the pier. A Product Safety Data Manual is available in a separate section in this manual. Risk Assessments have been carried out and are recorded in the Trustees' Risk Assessment section. The Trustees provide protective clothing.

Appropriate training in the use of hazardous materials is given. All training is recorded in the training SMS Training Matrix.

It is Trustee policy to inform all pier users who use or transport dangerous substances, that the Harbour Master must be made aware of the use or transport of such substances. Those involved in the transport of dangerous substances must inform the Harbour Master, in advance, of hazardous cargo entering pier premises and provide appropriate transport documentation, e.g. a Dangerous Goods Ship's Manifest and/or a Multi-Modal Dangerous Goods Road Transport Form. The Harbour Master has authority to refuse access of hazardous materials to the pier if necessary.

It is also Trustee policy to review the use of hazardous materials on or around the pier periodically.

A handwritten signature in black ink, appearing to be 'P. Smith', is written over a faint, illegible printed name.

Chairman of the Board of Trustees

Dated: 13<sup>th</sup> Nov 2020